Instructions on How to Complete the Co-Curricular Global Registry – E-MAGINE in Kenya
Summer 2013

Below is a copy of the Co-Curricular Global Registry Questionnaire you will find inside your M-Compass application. Please follow these instructions when completing and submitting this registration questionnaire.

Instructions:
Please complete the following questionnaire to register your international experience. (*) Indicates the question is required.

1. Global Experience Type (*)
Select the option that best describes your planned global experience.

1. Select “Student Org Trip” from the drop down menu.

2. Global Experience Start Date
Is your project / employment / conference / elective Start Date different than the arrival date you provided? If yes, enter your project / employment / conference / elective start date using the format MM/DD/YYYY.

2. If NO, skip question and go to the next. If YES, enter 08/12/2013 in the box as the official start date of the experience.

3. Global Experience End Date
Is your project / employment / conference / elective End Date different from the departure date that you provided? If yes, enter your project / employment / conference / elective end date using the format MM/DD/YYYY.

3. If NO, skip question and go to the next. If YES, enter 08/31/2013 in the box as the official end date of the experience.
4. Host Name (*)
Provide the name of your foreign employer (company name), host institution, hospital, organization or conference provider.

5. Placement Agency
If you arranged your global experience through a placement agency, provide the name of the organization.

6. Host Contact Information
Provide the name and information for a contact person at your host institution or placement agency. Include the contact name, phone number and email address.

7. Associated UM Department (*)
Is your global experience associated with a UM department or office? If yes, provide the name of the UM department/office.

8. Associated UM Student Organization (*)
Is your global experience associated with a UM student organization? If yes, provide the name of the UM student organization.
9. Organized Group (*)
Are you travelling as part of an UM organized group (as opposed to individualized)?

9. Select YES

10. Global Experience Title (*)
Provide your job title, project title, name of international site, or name of conference.

10. In the space provided, please enter:
   Engineering: E-MAGINE in Kenya

11. Global Experience Description
Provide a brief description of your job, project or conference that you will be working on/attending.

11. Please copy and paste the following text in the space provided:
   “The purpose of our trip is to improve internet access in Meru, Kenya with a focus on education. During our stay we hope to conduct research about internet use to better assess local needs, implement our internet system at the Amani Children’s Home, and educate the students and administrators on the system’s use.”

12. Academic Credit (*)
Will you earn academic credit for this experience?

12. Please select NO.

13. Compensation Information
Is this experience paid? If yes, provide the monthly compensation in U.S. dollars. If you prefer not to disclose your compensation, enter "unknown".

13. Select NO.
14. Language
What language(s) will you need for this experience? Select all that apply.

- Portuguese
- Russian
- Spanish
- Swahili
- Swedish

14. From the drop down menu, please select **English** and **Swahili**.

15. Additional Language
Provide any language(s) needed for this experience that were not included in the list above.

15. Please leave blank and go to the next question.

16. Marketing Information
How did you initially learn about this global experience? Select all that apply.

- Academic Advisor
- Career Fair
- Company Day
- Departmental Referral
- Email

16. Please select the responses that are true for you, use Ctrl key if selecting more than one response.

17. Marketing Details
Provide any specific details regarding how you learned about this global experience (name of advisor, type of meeting you attended, etc.).

17. Please complete this question as it relates to you.

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Once you’ve completed the Questionnaire, please click the **SUBMIT** button to record your responses. If you click on the Save button, your questionnaire will not be submitted nor considered complete.

If you have questions about this registration, please contact **ipe-office@umich.edu** for assistance.

Thank you,
International Programs in Engineering