Instructions on How to Complete the Co-Curricular Global Registry – Sa Nima in Guatemala Summer 2013

Below is a copy of the Co-Curricular Global Registry Questionnaire you will find inside your M-Compass application. Please follow these instructions when completing and submitting this registration questionnaire.

Instructions:
Please complete the following questionnaire to register your international experience.
(*) Indicates the question is required.

1. Global Experience Type (*)
Select the option that best describes your planned global experience.

1. Select “Student Org Trip” from the drop down menu.

2. Global Experience Start Date
Is your project / employment / conference / elective Start Date different than the arrival date you provided? If yes, enter your project / employment / conference / elective start date using the format MM/DD/YYYY.

2. If NO, skip question and go to the next. If YES, enter 05/04/2013 in the box as the official start date of the experience.

3. Global Experience End Date
Is your project / employment / conference / elective End Date different from the departure date that you provided? If yes, enter your project / employment / conference / elective end date using the format MM/DD/YYYY.

3. If NO, skip question and go to the next. If YES, enter 05/25/2013 in the box as the official end date of the experience.
4. Host Name (*)
Provide the name of your foreign employer (company name), host institution, hospital, organization or conference provider.

4. In the box, please type CasaSito

5. Placement Agency
If you arranged your global experience through a placement agency, provide the name of the organization.

5. Please skip and go to next question.

6. Host Contact Information
Provide the name and information for a contact person at your host institution or placement agency. Include the contact name, phone number and email address.

6. In the space provided, please copy and paste:
Jessica Hoult  Jessica@casasito.org 59931633
CasaSito Association Guatemala
Calle de Candelaria #5A
Antigua, Guatemala
Tel: (502) 7832-0829
E-mail: info@casasito.org
Volunteers' House e-mail: vh@casasito.org

7. Associated UM Department (*)
Is your global experience associated with a UM department or office? If yes, provide the name of the UM department/office.

7. Select NO.

8. Associated UM Student Organization (*)
Is your global experience associated with a UM student organization? If yes, provide the name of the UM student organization.

8. Select YES, and enter Sa Nima
9. Organized Group (*)
Are you travelling as part of an UM organized group (as opposed to individualized)?

9. Select YES.

10. Global Experience Title (*)
Provide your job title, project title, name of international site, or name of conference.

10. In the space provided, please enter:
   Engineering – Sa Nima in Samox, Guatemala

11. Global Experience Description
Provide a brief description of your job, project or conference that you will be working on/attending.

11. Please copy and paste the following text in the space provided:
   “Sa Nima will be implementing solar powered lights for the community of Samox San Lucas to use in their homes and along the pathways by their houses. We will be educating the school teachers, adults, and students in the community on how to use, build, and maintain the lights by holding informative sessions. We will also be teaching engineering and science activities in the after school camp.”

12. Academic Credit (*)
Will you earn academic credit for this experience?

12. Please select NO.

13. Compensation Information
Is this experience paid? If yes, provide the monthly compensation in U.S. dollars. If you prefer not to disclose your compensation, enter "unknown".

13. Select NO.

14. Language
What language(s) will you need for this experience? Select all that apply.

14. From the drop down menu, please select English and Spanish by holding the Ctrl key between selections.
15. Additional Language
Provide any language(s) needed for this experience that were not included in the list above.

16. Marketing Information
How did you initially learn about this global experience? Select all that apply.

Academic Advisor  
Career Fair  
Company Day  
Departmental Referral  
Email

17. Marketing Details
Provide any specific details regarding how you learned about this global experience (name of advisor, type of meeting you attended, etc.).

Once you’ve completed the Questionnaire, please click the **SUBMIT** button to record your responses. If you click on the Save button, your questionnaire will not be submitted nor considered complete.

If you have questions about this registration, please contact ipe-office@umich.edu for assistance.

Thank you,
International Programs in Engineering